



**Inclusion Manager**

*Improving the lives of children, young people and the local community.*





***"I can honestly say that Oasis Play has made an incredible difference to my children's childhoods. It is no exaggeration to say that this is a life-changing project"***

**Are you looking for fun, rewarding work? Would you like the chance to make a real difference in children's lives?**

This is an exciting chance to join a well-established and respected local charity working to improve the well-being and life chances of children and young people in Lambeth and the surrounding areas.

As the Inclusion Manager you will be working directly with disabled children and their families, supporting them to access the Oasis Play sites and facilitating exciting inclusive play opportunities.

This is a unique role suitable for enthusiastic, motivated, creative people with the desire to promote inclusivity.



# What We Do

## OUR VISION

We provide innovative and inclusive outdoor play and learning opportunities that enable disabled and non-disabled children and young people to lead happy, fulfilled lives and play positive roles in the community

Oasisplay runs a Children's Nature Garden, a youth led go-karting project – Right Track Project and two Adventure Playgrounds. All projects are open access and available for local children to attend after school, on Saturdays and during the school holidays. At all of our sites we provide specialist services for disabled children.

In addition we run activity sessions for schools, youth groups, private groups and other agencies.

We have a team of experienced play and youth workers who ensure that all children and young people are able to make the most of the amazing opportunities and experiences that are available on each site.

Oasisplay is managed by a voluntary management committee and funded by the London Borough of Lambeth, The Walcot Foundation, The Heritage Lottery Fund, The Arts Council and many smaller funding bodies.

Please visit [Oasisplay.org.uk](http://Oasisplay.org.uk) to find out more!

## OUR VALUES

**Inclusive** – addressing inequality

**Collaborative** – working together within the community

**Respect** – valuing difference and diversity

**Openness** – a willingness to try new things/ ideas and approaches

*"Coming to the nature garden makes me feel happy and good because I get to play outside with lots of people"*



## A breakdown of the job:

To lease with social services about attendance, payment and to take new referrals.

To arrange the attendance rotas for all disabled children and young people who are booked in.

To carry out the initial assessment of new starters, write support documents and do yearly reviews of their support plans.

To champion disability awareness to the playworkers and managers. To teach and implement inclusive play practices, and to promote the value of inclusion.

To come up with strategies to support children and young people when they are communicating or behaving in a way which is not appropriate.

To lease with parents and carers and attend meetings with external bodies, eg Children In Need Meetings, when needed.

To work on three play sessions each week to guarantee sufficient contact time with the disabled children and staff team. You will be expected to run the sessions when needed, in line with the availability of other managers and senior staff members.

To ensure that all children are effectively supported and that their needs are met.

To support with other management tasks, as needed.

### Overall purpose of the role

- Lambeth and other councils provide funding for disabled and neurodiverse children to access Oasis.
- This funding pays for the playworkers needed to support them on a 1:1, 2:1 or 1:4 basis, as well as the associated costs.
- The Inclusion Manager's job is to manage both the paperwork and the support that we offer to these children and young people.



## Essential



## Desirable

1. A full clean driving licence.
2. Knowledge of the Stockwell and Oval areas

The direct work with children involves supporting with personal care (toileting) and supporting children who can find it hard to regulate their emotions and can communicate frustration or upset physically.

1. An inclusive attitude.
2. Significant experience of playwork and of working with disabled children and their families.
2. Experience of understanding and identifying the needs of disabled children and planning support to meet their needs.
3. A recognised qualification in playwork, childcare, a related field or willingness to work towards one.
4. Experience of working in a multi agency environment e.g. health, social care, education or third sector organisations.
5. A commitment to inclusive play, and to the continuing need to address social inequalities.
6. The capacity to lead a team and work in partnership with Oasis project managers at each site.
7. Ability to support administration, IT, HR and Health & Safety across the different Oasis sites and playwork teams.
8. Ability to undertake direct work with disabled children and young people to ensure that they are having the best time possible at Oasis.
9. Effective verbal and written communication and presentation skills, providing clear information, advice and guidance to the public.
10. Proficient use of Information technology. Good working knowledge of Google Workspace, Microsoft Word and Excel packages.
11. Ability to prioritise workload and manage time efficiently.
12. Willingness to work unsocial hours when the need arises.
13. Understanding of child protections issues, safeguarding and health and safety procedures

# TERMS AND CONDITIONS

- Salary: £21,600 per annum
- 21 hours per week
- Term time: Wednesday, Thursday and Saturday, Holidays: Tuesday, Wednesday, Thursday.
- Term time weekdays: 10.15 am - 6.15 pm. Saturdays and holidays: 9 am - 5pm
- Location: Oasisplay Project, Stockwell and Kennington.
- Pension is employer's contribution of 3% to employee's own pension scheme.
- There is a probationary period of six months before appointment is confirmed.
- A medical report may be required before appointment.
- Because of the nature of the work the provisions of Section 4 [2] of the 1974 Rehabilitation of Offenders Act do not apply. Information about convictions that for other purposes are 'spent' must therefore be disclosed.
- Completion of an Enhanced DBS is pre-requisite of the job.







# GUIDANCE FOR APPLICANTS

In order to ensure that the applicants for employment are assessed fairly against the needs of the post concerned, each vacancy is carefully considered to identify the essential experience, qualifications and other attributes the post holder will need to successfully undertake the work concerned. Selection is undertaken by a panel of at least three people who, in deciding which candidate to interview, consider ONLY the information contained in each application form.

It is therefore particularly important that you fill the application form in carefully, as it may make the difference between being offered an interview or not. If you would prefer to submit your supporting statement for your application in a video format you can provide us with a link to a video on your application form.





Please return your application form with a completed equal opportunities form to  
[hr@oasisplay.org.uk](mailto:hr@oasisplay.org.uk) or

Oasis Play  
Main office  
33 Priory Grove  
London  
SW8 2PD

Shortlisting will take place shortly after the closing date, and as soon as possible after this you will be informed as to whether you have been invited to interview.

Please note we do not accept curriculum vitae.

All appointments are made subject to satisfactory references being received, an enhanced DBS check and satisfactory completion of a probationary period.

Oasis is an inclusive organisation and we actively encourage applications from D/deaf, disabled and neurodiverse adults.

We will put in reasonable adjustments from the application stage. If you need further support, please email

**[sophie@oasisplay.org.uk](mailto:sophie@oasisplay.org.uk)** or call **07396757271**